

Osseo-Maple Grove Athletic Association

REFUND POLICY

(OMGAA Policy 2002.01)

Section 1 - Purpose:

The purpose of this policy is to establish rules and set procedures for the OMGAA Board of Directors to grant refunds of collected OMGAA fees for registration, tryout evaluations, and traveling team participation.

Section 2 - Authority:

The authority to establish this policy is provided by **Section 10 - General Duties and Responsibilities of the Board of Directors Item 5** of the **Osseo-Maple Grove Athletic Association - By Laws**.

Section 3 - Policy:

Item 1: General

Any OMGAA member, who has paid registration, and/or traveling team fees, may request a refund of those fees upon withdrawal from the OMGAA program for which they have registered. All refund requests must be submitted to the OMGAA Program Director for the OMGAA program for which the player has registered. The request must be in writing and follow the procedures set forth in the OMGAA Handbook and website. Refunds due to OMGAA errors shall be in the full amount when all OMGAA provided uniforms and equipment have been returned and when such errors are not the result of OMGAA Age of Play Policy violations. Refunds due to OMGAA Age of Play Policy violations will be determined on an individual case basis by the OMGAA Board of Directors.

Item 2: Refund of House League registration fees

Refunds of registration fees will be subject to an administrative fee, established annually by the Board of Directors. Registration fees shall be refunded only when such requests are made prior to the start of the season as determined by the first day of play for the league in which the player is registered. Refunds shall be for the full amount minus the administrative fee.

Exceptions:

- 1) Refunds due to injury prior to the start of the season shall be for the full amount when all OMGAA provided uniforms and equipment have been returned to OMGAA.
- 2) Refunds due to injury after the start of the season shall be determined on an individual case basis by the OMGAA Board of Directors.

Item 3: Tryout fees not refunded

Because tryout evaluations are conducted at privately owned facilities for which OMGAA pays rental fees and the fees are charged based on the number of players who sign up for tryouts, OMGAA will not refund tryout fees.

Item 4: Traveling team fees

OMGAA traveling team fees are based on additional costs associated with playing in traveling tournaments, affiliated league fees (including required insurance and national association memberships) and additional uniform and equipment costs. Therefore, refunds for traveling team fees will be permitted only in certain circumstances which typically are beyond the member's control. Requests for refunds of traveling team fees must be made in writing to the Program Director for which the player is registered. The Program Director will determine if a refund is warranted within the following guidelines:

- a) In general, because of the up front costs involved, no refunds will be permitted for an arbitrary withdrawal from an OMGAA traveling team.
- b) Refunds due to injury prior to the start of the season shall be for the full amount paid, less any tryout fees charged and less an administrative fee, provided all OMGAA uniforms and equipment have been returned and proof of the player's inability to play have been shown to the Program Director. Where proof of the player's inability to compete is not shown, refunds shall be determined by the Board of Directors.
- c) In cases where the player's family moves out of the OMGAA stated boundary prior to the start of the season, a refund shall be granted in the same manner as if the player had been injured prior to the start of the season.
- d) In cases where OMGAA does not field a traveling team at the level for which the player has registered, a full refund will be granted.

Each Program Director may determine the time at which the traveling team fee is collected based on previous experience. In the event the traveling team fee is collected at registration and the player is not chosen for an OMGAA traveling team, the traveling team fee portion of the total fee will be refunded if the player joins an OMGAA House League Program. If a player not chosen for an OMGAA traveling team decides to leave the OMGAA program, a full refund, less any tryout fee and administrative fee will be made.

Item 5: Appeal of refund amount

OMGAA members may, by means of appeal to the Board of Directors, request review and revision of refund amounts. Appeals must be presented in person or by advocacy from an OMGAA Board Director at any regularly scheduled Board of Directors meeting prior to or during the season of play for which the refund is being considered. Upon consideration of such appeal, refund amounts shall be final. No appeals shall be

considered where the initial refund check has been endorsed and deposited by the member and payment has been recorded to the appropriate OMGAA checking account.

Section 4 – Acceptance of Refund:

Where initial refund checks have been endorsed and deposited by the member and payment has been recorded to the appropriate OMGAA checking account; such refunds are considered accepted and final, and may not be appealed. Where initial refund checks have been held by the member beyond September 1st or for more than 60 days past their date of issue, which ever is later; such refunds are considered accepted and final, and may not be appealed.

Adopted by the OMGAA Board of Directors

April 16, 2001

Revised on October 16, 2007

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